

## Background

Disasters, can strike at any moment, posing significant threats to the safety of office occupants, the continuity of business operations, and the integrity of assets. The nature of disaster risk is changing. This is due to rapid urbanization, increased digitalization, interconnection of economies and dramatic decline in biodiversity. We are learning to recognize how risks that we thought we understood are interlinked and influenced by emerging and new threats. These present compound challenges to our familiar approaches to disaster risk reduction (DRR). Risks are more systemic and more complex than ever before, contributing to greater losses, and an increased number of people displaced and lives lost.

Gujarat is highly vulnerable to a wide range of natural and human-induced hazards, including cyclones, floods, earthquakes, droughts and industrial accident which often disrupts the normal life of people and affect the development gain during all these years. As a result, disaster management, is not just a matter of emergency response but also involves proactive measures for risk reduction, preparedness, and resilience building

To mitigate these risks effectively, it's imperative for offices to establish robust disaster risk management (DRM) strategies for Protection of Lives and Assets, Business Continuity, Reputation Management, Regulatory Compliance, Employee Welfare and Financial Risk Mitigation

The Sendai Framework identifies the resilience of critical infrastructure as a key component for DRR. This is in line with Sustainable Development Goal (SDG) 9 of the Transforming our World: the 2030 Agenda for Sustainable Development, which aims to “Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation” (United Nations, General Assembly, 2015b).

Effective office disaster risk management is essential for protecting lives, assets, and business continuity in the face of emergencies. By implementing a comprehensive DRM framework encompassing risk assessment, emergency planning, business continuity, training, collaboration, and evaluation, offices can enhance their resilience and readiness to mitigate the impact of disasters and safeguard their employees, operations, and reputation.

## Objective

The programme has following objectives:

- Develop understanding on Risk, Hazards, Exposure, Vulnerability and Capacity
- Raise awareness about financial arrangements for DRM

- Enhance the ability of officials to develop office disaster risk management plan
- Encourage use of basic first aid techniques for responding medical emergencies
- Providing hands on experience on using fire extinguishers

### **Pre-requisite**

There are no pre-requisites for this training course, but prior knowledge on basics of Disaster Risk Management may be beneficial.

### **Expected Learning Outcome**

- Participants understand the basics of disaster risk management
- Participants can plan out the activities at the office level and develop office disaster risk management plan

### **Targeted Participants**

The course is targeted for the officers of Indian Audit & Accounts Department, Ahmedabad, Gujarat.

### **Training Pedagogy**

The training will be held at Seminar Hall, GIDM, facilitated by Subject Matter Experts (SME). The training will include presentations, discussions, group activities and hands on experience.

### **Training Certificate**

Certificate of completion will be given to participants who meet the following requirements:

- Attend all the sessions during the 2-days training program
- Complete the training evaluation feedback.

## Tentative Schedule

Day - 1 (22 <sup>nd</sup> April 2024)			
Time	Session	Session Details/ Objectives	Resource
9.30-10.00	Registration	<ul style="list-style-type: none"> <li>Online registration of participants</li> <li>Training kit distribution</li> <li>Facility briefing</li> <li>Safety briefing</li> </ul>	GIDM
10.00 – 10.30	Pre-Test & Introduction of Participants	<ul style="list-style-type: none"> <li>15 Question online Test on DRR</li> <li>Establishment of Ground rules</li> <li>Introduction of participants</li> </ul>	GIDM
10.30-10.45	About GIDM	At the end of the session participants would be able to understand: <ul style="list-style-type: none"> <li>History &amp; Establishment of GIDM</li> <li>Governance mechanism</li> <li>Core areas of GIDM</li> <li>Programs and Achievements</li> </ul>	GIDM
10.45-11.00	Tea break		
11.00-12.15	Basic of Disaster Risk Management	At the end of the session participants would be able to understand: <ul style="list-style-type: none"> <li>Understanding 'Disaster Risk' through Hazards, Exposure, Vulnerability and Capacity components</li> <li>Explain that disasters are NOT natural and need for intervention and planning</li> <li>Early Warning System for Disasters (EWS)</li> <li>Conceptual framework of Disaster Risk Reduction</li> </ul>	GIDM
12.15-13.00	Financial arrangements for DRM in the country	At the end of the session participants would be able to understand: <ul style="list-style-type: none"> <li>Legal Mechanism- DM Act, Policies &amp; Plan</li> <li>State Disaster Risk Management Fund (SDRMF)</li> <li>National Disaster Risk Management Fund (NDRMF)</li> <li>Minimum standards of relief</li> </ul>	GIDM
13.00-14.00	Lunch break		
14.00-15.30	Basics of First Aid	<b>Medical Emergencies</b> <ul style="list-style-type: none"> <li>Breathing Problems</li> <li>Choking</li> <li>Allergic Reactions</li> <li>Heart Attack</li> <li>Fainting</li> <li>Diabetes and Low blood sugar</li> <li>Stroke</li> <li>Seizure</li> </ul>	108/Red Cross