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ગુજરાત સરકાર
શિક્ષણ વિભાગ

ઠરાવ ક્રમાંક : પીઆરઈ/૧૧૨૦૨૧/૧૦૮૩/ક

સચિવાલય, ગાંધીનગર

તારીખ : ૨૬/૧૦/૨૦૨૧

સિનિ

વંચાણે લીધાં:

- (૧) Gujarat Institute Of Disaster Management નો તારીખ ૧૮/૦૩/૨૦૨૧નો પત્ર ક્રમાંક : GIDM/Trg/GIDM-SS/02/2021/208-209
(૨) સમગ્ર શિક્ષા અભિયાન, ક્યુઇ સેલની તારીખ ૨૧/૦૬/૨૦૨૧ની સ્કુલ ડીઝાસ્ટર મેનેજમેન્ટ કમિટિ (SDMC) ની રચના કરવા અંગેની દરખાસ્ત.

પ્રસ્તાવના :

Gujarat Institute Of Disaster Management ના વંચાણે લીધા ક્રમાંક (૧) હેઠળના તારીખ ૧૮/૦૩/૨૦૨૧ ના પત્રથી શાળાની તેમજ શાળાના બાળકોની સલામતી અને સુરક્ષા માટે કુદરતી હોનારત/આફતો કે માનવસર્જિત આફતોનો સામનો કરી શકે તેની તાલીમ મળે તે માટે ગુજરાત રાજ્યની તમામ શાળાઓમાં સ્કુલ ડીઝાસ્ટર મેનેજમેન્ટ કમિટિ (SDMC) ની રચના કરવા બાબતે જણાવેલ છે. સદર કમિટિ રચવા અંગે સમગ્ર શિક્ષા અભિયાન, ક્યુઇ સેલ દ્વારા સીંગલ વિન્ડો ફાઇલથી વંચાણે લીધેલ ક્રમાંક (૨) હેઠળના તારીખ ૨૧/૦૬/૨૦૨૧ પત્રથી દરખાસ્ત કરેલ હતી. જે વિચારણા હેઠળ હતી.

ઠરાવ :

પુખ્ત વિચારણાને અંતે, નીચે જણાવેલ સભ્યોની કમિટિમાં સમાવિષ્ટ કરવા આથી મંજૂરી આપવામાં આવે છે.

ક્રમ	હોદ્દો	સમિતિમાં હોદ્દો
૧	આચાર્યશ્રી	ચેર પર્સન
૨	મદદનીશ આચાર્ય, આશિ. શિક્ષક	સચિવ
૩	જિલ્લા શિક્ષણાધિકારી/ જિલ્લા પ્રાથમિક શિક્ષણાધિકારીશ્રી /શાસનાધિકારીશ્રીના પ્રતિનિધિ	પ્રતિનિધિ
૪	સ્કુલ સેફ્ટી FOCAL POINT TEACHER	સભ્ય
૫	વાલી-શિક્ષક મંડળના અધ્યક્ષ	સભ્ય
૬	૪-વિદ્યાર્થીઓ(NCC,NSS, Scouts and Guides, Head Boy and Head Girl, Peer Educator	સભ્ય

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૭	Relief/Revenue/Disaster management Department/ District Administration /Municipal Corporation ના પ્રતિનિધિ	સભ્ય
૮	પોલીસ વિભાગના પ્રતિનિધિ (નજીકના પોલીસ સ્ટેશન માંથી)	સભ્ય
૯	હેલ્થ વિભાગના પ્રતિનિધિ (સ્થાનિક ડોક્ટર)	સભ્ય
૧૦	Fire Service, Electrical safety ના પ્રતિનિધિ (નજીકના Fire સ્ટેશનમાંથી)	સભ્ય
૧૧	સિવિલ ડીફેન્સમાંથી વોર્ડન	સભ્ય
૧૨	એન્જનીયર (સમગ્ર શિક્ષા દ્વારા નિયુક્ત કરેલ)	સભ્ય
૧૩	સ્થાનિક કડિયો	સભ્ય
૧૪	Aapda Mitra (જો હોય તો)	સભ્ય
૧૫	અન્ય પ્રતિનિધિ (ચેરપર્સન નક્કી કરે તે)	સભ્ય

આ હુકમો આ વિભાગની સરખા ક્રમાંકની ફાઇલ પર તારીખ ૨૦/૦૯/૨૦૨૧ની નોંધથી મળેલ મંજૂરી અન્વયે બહાર પાડવામાં આવે છે.

ગુજરાતના રાજ્યપાલશ્રીના હુકમથી અને તેમના નામે,



(દિલીપ નાઇ)

સેક્શન અધિકારી

શિક્ષણ વિભાગ

નકલ રવાના :

- ❖ માન. મંત્રીશ્રી (શિક્ષણ), માન. મંત્રીશ્રી (શિક્ષણ) નું કાર્યાલય, સ્વર્ણિમ સંકુલ-૧, સચિવાલય, ગાંધીનગર.
- ❖ માન. રા.ક.મંત્રીશ્રી (શિક્ષણ), માન. રા.ક.મંત્રીશ્રી (શિક્ષણ) નું કાર્યાલય, સ્વર્ણિમ સંકુલ-૨, સચિવાલય, ગાંધીનગર
- ❖ નિયામકશ્રી, પ્રાથમિક શિક્ષણ, ગુજરાત રાજ્ય, ગાંધીનગર.
- ❖ શાસનાધિકારીશ્રી, શહેરી વિસ્તાર, બહુમાળી ભવન, પશ્ચિમ પાસે, ગાંધીનગર.
- ❖ સ્ટેટ પ્રોજેક્ટ ડાયરેક્ટરશ્રી, સમગ્ર શિક્ષા અભિયાન, સેક્ટર-૧૭, ગાંધીનગર
- ❖ સચિવશ્રી, પ્રાથમિક અને માધ્યમિક શિક્ષણ, શિક્ષણ વિભાગ, સચિવાલય, ગાંધીનગર.
- ❖ અગ્રસચિવશ્રી, શિક્ષણ વિભાગ, સચિવાલય, ગાંધીનગર.
- ❖ નાયબ સેક્શન અધિકારી સિલેક્ટ ફાઇલ.
- ❖ શાખા સિલેક્ટ ફાઇલ.



P K Taneja, IAS (Retd.)
(Former Addl. Chief Secretary to Govt. of Gujarat)
Director General

Dear Dr. Vinod,

GIDM/Trg/MoU/GIDM-SS/02/2021/208-209
March 18, 2021

Sub.: Formation of School Disaster Management Committee in all the schools of Gujarat

Ref. Mandatory formation of School Disaster Management as a sub-group of School Management Committee Annexure-5, National Disaster Management Guidelines- School Safety Policy (NSSP) 2016.

As you are aware that National Guidelines on National School Safety Policy 2016 developed by National Disaster Management Authority (NDMA) focuses upon the urgent need to strengthen risk resilience of all the schools of the country. GIDM being an apex institute for training, research and capacity building in the field of disaster risk management has taken an initiative to build capacity of the school community. Accordingly, an MoU has been signed between GIDM and Samagra Shiksha on 22nd February 2021 with the aim to make education sector resilient through mainstreaming risk informed development planning and strengthening school safety initiatives across all the schools of the State.

2. As per the National School Safety Policy 2016, it is mandatory to develop a School Disaster Management Plan and form a School Disaster Management Committee (SDMC) which is the sub-group of School Management Committee (SMC). School Disaster Management Committee (SDMC) is set up in the school whose responsibility includes all the aspects of organizing and planning the disaster management activities of the school. The proposed members of SDMC have been given in the National School Safety Policy 2016. Based on the experience, GIDM has added some members in the proposed formation of SDMC and is enclosed herewith as **Annexure-1** for ready reference.

3. Further, as per the template for School Disaster Management Plan given in the National School Safety Policy 2016, following sub-teams/ sub-committees are proposed to work under overall supervision of School Disaster Management Committee:

- i. Awareness Generation, Warning and information dissemination team
- ii. Evacuation team
- iii. Search and rescue team (only teachers to be member of this team)
- iv. Fire safety team
- v. First aid team
- vi. Bus safety team (for each bus) - wherever applicable
- vii. Site security team

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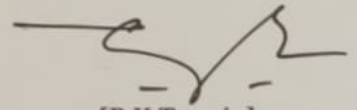
4. Accordingly, a School Disaster Management Committee (SDMC) shall be formulated as a sub-group to School Management Committee (SMC) in all the schools to ensure the School Safety related aspects including preparation of School Disaster Management Plan for the schools. Proposed roles and responsibilities of SDMC has been given as **Annexure-2**, enclosed herewith.

5. In this regard, we request you to kindly take the necessary actions towards ensuring the formation of School Disaster Management Committee in all the schools of Gujarat.

6. For further coordination please, contact Ms. Charu Mishra. Training Specialist cum Program Manager, GIDM-Mobile: 9116592910, Email: tspm-gidm@gujarat.gov.in and Ms. Kamini Katiyar, DRR Consultant UNICEF, Mobile: 9819196087, Email: conuni-gidm@gujarat.gov.in

With kind regards

Yours Sincerely,



[P.K Taneja]
18/03/2021

To,

Dr. Vinod R Rao, IAS

Secretary Primary and Secondary Education Department, GoG
Block No. 5, 7th Floor, Sachivalaya, Gandhinagar

Copy forwarded for kind information and necessary action

Smt. P Bharti, IAS,

State Project Director Samagra Shiksha
Government of Gujarat, Gandhinagar

Annexure-1

A. Members of School Disaster Management Committee (SDMC)

#	Designation	Proposed Members
1	Principal	Chairperson
2	Vice Principal, Heads of primary and middle sections	Secretary
3	Representative of District Education Officer/ District Primary Education Officer/Shashanadhikari	Representative
4	School Safety Focal Point Teacher	Member
5	Parent Teacher Association President	Member
6	4 Students (NCC, NSS, Scouts and Guides, Head Boy and Head Girl, Peer Educator)	Member
7	Representative of Relief/ Revenue/ Disaster Management Department/ District Administration/ Municipal Corporation	Member
9	Representative of Police (from Closest Police Station)	Member
10	Representative of Health Department (Local Doctor)	Member
11	Representative of the Fire Services, Electrical safety (from Closest Fire Station)	Member
12	A Warden from Civil Defence	Member
13	Engineer (Nominated by PIUs of Samagra Shiksha)	Member
14	Local Mason (a mason from nearby village if there is no mason in the village this member has to be appointed by the chairperson of the committee)	Member
15	Aapda Mitra (If available) ¹	Member
16	Other representative as may be felt necessary by the chairperson of the committee	Member



¹ **Aapda Mitraa**- A trained community volunteer in conducting basic search & rescue operations and to assist the district administration for effective disaster response. The 'Aapda Mitraa' shall remain present for assistance during any emergency. Aapda Mitraa with the skills that they would need to respond to their community's immediate needs in the aftermath of a disaster thereby enabling them to undertake basic relief and rescue tasks during emergency situations.

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Annexure 2

Roles and Responsibilities of School Disaster Management Committee (SDMC)

1. Assess Multi hazard risks (based on past events and probable hazards).
2. Conduct Safety Audits for probable hazard
3. Undertake prevention and mitigation activities (Structural and Non-Structural)
4. Address gaps identified in safety audits by providing financial and technical support.
5. Ensure capacity development of all staff members and students on school safety and Disaster Risk Management related aspects.
6. Assess capacity gaps and conduct regular trainings and furnish resources like first-aid kit, Emergency response kit and develop a detailed resource inventory
7. Preparation and regular training of School Disaster Risk Management Plan, Emergency Management plan for all staff members and students
8. Strengthen risk governance by developing systems, SoPs and assign roles and responsibilities for Disaster Risk Reduction and Disaster Risk Management
9. Ensure Effective risk communication through IEC materials, signages (Dos and Don'ts on various hazards), Evacuation maps, Emergency contact details and conduct regular trainings.
10. Test DRM Plan through mock exercises at regular intervals and update plan based on the observation.
11. Identify post disaster recovery and educational continuity needs and develop plans to address the needs.
12. Maintain documentation of past disaster events, impacts and lesson learnt for regular upgradations
13. Ensure adherence to relevant guideline issues by Disaster Management Authorities time to time
14. Supervision of different teams/task force constituted in the school.