

EXPRESSION OF INTEREST (EoI)

FOR

**EMPANELMENT OF EXPERT AGENCIES / ORGANISATIONS FOR
PROVIDING TECHNICAL AND PROFESSIONAL CONSULTANCY
SUPPORT IN DISASTER RISK MANAGEMENT AND ALLIED AREAS**

EoI No.: GIDM/DM/EoI/Consultancy/09/2026

Date:17/10/2026



Gujarat Institute of Disaster Management
B/h Pandit Deendayal Energy University
Koba-Gandhinagar Road
Raysan, Gandhinagar – 382007, Gujarat, India

1. NOTICE INVITING EXPRESSION OF INTEREST

Gujarat Institute of Disaster Management (GIDM), Government of Gujarat, invites Expression of Interest (EoI) from reputed, experienced and technically competent Consultancy Firms, Professional Agencies, Academic and Research Institutions, Technical Institutions, Specialized Organisations, Government/Autonomous Institutions, Non-Governmental Organisations and other eligible entities having demonstrated expertise in the field of Disaster Risk Management (DRM) and allied areas, for empanelment with GIDM.

GIDM is an apex institution of the Government of Gujarat for training, education, research, documentation, capacity building and consultancy in the field of Disaster Management. The Institute undertakes consultancy and advisory assignments for government institutions, local authorities, private sector, industries and other stakeholders.

GIDM intends to establish a multi-disciplinary panel of expert agencies/ organisations possessing specialized knowledge, technical capability, professional experience and adequate human resources in different areas of Disaster Risk Management and allied sectors.

The empanelled agencies/ organisations may subsequently be considered for providing technical and professional support for specific consultancy, advisory, research, assessment, planning, modelling, capacity-building and other assignments undertaken by GIDM, as and when required.

Important:

Empanelment under this EoI **shall not constitute or be construed as any commitment, assurance, recommendation, certification, pre-qualification or entitlement** of the empanelled agency to receive any consultancy work, assignment, contract, minimum quantum of work, revenue or financial benefit from GIDM.

Further, **empanelment shall not confer any eligibility, preference, qualification, recognition or entitlement to claim, seek or obtain consultancy work, contracts or assignments from any other Government Department, Government Office, Board, Corporation, Authority, Local Body, Public Sector Undertaking or any other organisation on the basis of such empanelment.** GIDM shall not be responsible for, or provide any representation or assurance regarding, the eligibility of an empanelled agency for any work outside GIDM.

The empanelment **shall not be used by any empanelled agency for publicity, marketing, promotional purposes, claiming Government recognition, or representing that it is an approved, authorised, recommended or certified**

agency of GIDM or the Government of Gujarat, except to the limited extent expressly permitted in writing by GIDM.

Specific consultancy assignments of GIDM, if any, shall be **considered and awarded/ engaged separately through a project-specific selection process** among suitable empanelled agencies, based on the nature, scope, complexity and value of the assignment and in accordance with the applicable rules, terms and procedures.

GIDM reserves the right to invite, consider or award any consultancy assignment through any other permissible mode, whether or not the agency is empanelled under this EoI. Empanelment shall not create any vested right or legitimate expectation for award of any present or future assignment.

2. ABOUT GUJARAT INSTITUTE OF DISASTER MANAGEMENT (GIDM)

GIDM is an autonomous institution of the Government of Gujarat working in the field of Disaster Risk Management. GIDM focuses on strengthening capacities and institutional mechanisms relating to prevention, mitigation, preparedness, response, relief, recovery, rehabilitation, reconstruction and risk-informed sustainable development.

The core activities of GIDM include:

- Training and Capacity Building;
- Applied Research;
- Academic Programmes;
- Documentation and Knowledge Management;
- Consultancy and Advisory Services; and
- Partnerships and Technical Collaboration.

3. BACKGROUND AND NEED FOR EMPANELMENT

Disaster risk management is inherently multidisciplinary and requires specialized expertise across a wide range of technical and professional fields. Depending upon the nature of a particular assignment, GIDM may require expertise in areas such as:

- Multi-hazard risk assessment;
- Flood and hydrological modelling;
- Climate risk assessment;
- GIS and remote sensing;
- Seismic risk;
- Industrial and chemical disaster management;
- Fire and life safety;
- Urban resilience;
- Infrastructure resilience;
- Emergency preparedness;
- Early warning systems;

- Decision-support systems;
- Post-disaster assessment and recovery;
- Environmental and social risk;
- Community resilience; and
- Other emerging areas of disaster risk reduction.

It is therefore proposed to establish a category-wise panel of technically competent agencies/organisations from which suitable expertise can be accessed for specific assignments.

4. OBJECTIVES OF THE EoI

The objectives of this EoI are to:

1. Establish a panel of reputed and technically competent agencies/organisations in different areas of Disaster Risk Management and allied sectors;
2. Create access to specialized technical and professional expertise for GIDM's consultancy and advisory assignments;
3. Facilitate timely mobilisation of specialized expertise for specific projects;
4. Strengthen the technical and multidisciplinary capabilities available to GIDM;
5. Facilitate collaboration with academic, research, technical, professional and specialized organisations;
6. Support preparation of high-quality technical studies, plans, assessments, models, guidelines and decision-support systems; and
7. Enable GIDM to undertake increasingly complex and multidisciplinary consultancy assignments for government and other stakeholders.

5. SCOPE OF EXPERTISE

GIDM intends to empanel reputed and technically competent agencies/organisations having expertise in Disaster Risk Management and allied areas. The areas indicated below are broad and indicative in nature and are not exhaustive.

Agencies/ organisations may seek empanelment in one or more of the following areas, based on their demonstrated expertise and experience:

1. Disaster Risk Assessment and Multi-Hazard Risk Assessment
2. Disaster Risk Management Planning and Contingency Planning
3. Flood Risk Assessment, Hydrological/Hydraulic Modelling and Forecasting
4. Climate Risk Assessment, Climate Change Adaptation and Resilience
5. GIS, Remote Sensing and Geospatial Technologies
6. Earthquake, Seismic Risk and Structural Safety
7. Cyclone, Coastal and Hydro-meteorological Risk
8. Industrial, Chemical and Technological Disaster Risk Management
9. Fire, Life Safety and Emergency Preparedness
10. Critical Infrastructure and Infrastructure Resilience
11. Urban Resilience and Risk-Informed Development Planning

12. Emergency Management, Emergency Operations Centres and Incident Response
13. Post-Disaster Damage, Loss and Needs Assessment, Recovery and Reconstruction
14. Early Warning Systems, Digital Technologies, AI, Data Analytics and Decision-Support Systems
15. Community Resilience, Capacity Building, Research, Policy and Knowledge Management
16. Any other specialized or allied area relevant to Disaster Risk Reduction, Disaster Management, Climate Resilience, Safety and Emergency Management.

The above areas are indicative and may be modified, expanded or combined by GIDM depending upon the requirements of specific consultancy assignments.

The detailed scope of services, deliverables, technical qualifications, team composition, timelines and other requirements shall be specified separately by GIDM for each specific assignment.

6. ELIGIBLE ORGANISATIONS

The following entities may apply:

- Consultancy firms and companies;
- LLPs and partnership firms;
- Registered societies and trusts;
- Universities, academic, research and technical institutions;
- Government and autonomous institutions;
- Professional and specialised technical organisations;
- NGOs/ CBOs with relevant technical expertise; and
- Any other legally recognised entity having relevant experience and expertise.

Joint Ventures/Consortia may be permitted for specific categories or assignments, subject to the conditions prescribed by GIDM.

7. MINIMUM ELIGIBILITY REQUIREMENTS

The applicant should satisfy the following minimum requirements.

7.1 Legal Registration

The applicant shall be a legally registered entity under the applicable laws of India.

7.2 Relevant Professional Experience

The applicant should have demonstrated experience in the area/category for which empanelment is sought.

As a general requirement, the applicant should have:

At least Five (5) projects successfully completed/ongoing assignment of value above INR 25,00,000/- [Twenty-Five Lakhs Only] each in the field of disaster risk management and allied areas during the last five years.

GIDM may prescribe higher experience requirements for specific technical categories or assignments, depending upon their complexity.

7.3 Technical Manpower

The applicant should have access to suitably qualified and experienced professionals relevant to the category for which empanelment is sought. The professionals may include, as applicable:

- Disaster Management Specialists;
- Risk Assessment Specialists;
- Hydrologists;
- Hydraulic Modellers;
- Climate Specialists;
- Geologists;
- Seismologists;
- GIS/Remote Sensing Specialists;
- Urban Planners;
- Civil/Structural Engineers;
- Environmental Specialists;
- Industrial/Chemical Safety Specialists;
- Fire Safety Professionals;
- Emergency Management Specialists;
- Data Scientists;
- AI/ML Specialists; and
- Other relevant subject matter experts.

7.4 Minimum Financial Eligibility

The applicant shall have a **minimum annual turnover of ₹1,00,00,000/- (Rupees One Crore only) during each of the immediately preceding three financial years.**

The turnover shall be supported by **audited financial statements and/or a certificate from a Chartered Accountant.**

7.5 Non-Blacklisting

The applicant shall not have been blacklisted, debarred or declared ineligible by any Central Government, State Government, Government Agency, PSU, Autonomous Body or Statutory Authority as on the last date of submission of the EoI.

7.6 Statutory Compliance

The applicant shall comply with all applicable statutory and regulatory requirements.

8. PREFERRED EXPERIENCE

Preference may be given to organisations having experience in:

1. Government consultancy assignments;
2. State/Central Government projects;
3. District/local authority assignments;
4. Large infrastructure projects;
5. Industrial clusters;
6. Urban development projects;
7. Multi-hazard risk assessments;
8. International/national development projects;
9. Research-based technical studies;
10. Development of decision-support systems; and
11. Multidisciplinary disaster risk management assignments.

9. DOCUMENTS TO BE SUBMITTED

The applicant shall submit the following documents:

1. Covering letter (ANNEXURE-1);
2. Certificate of Incorporation/Registration (ANNEXURE-2);
3. Organisation profile ;
4. PAN;
5. GST Registration, wherever applicable;
6. Details of the authorised representative;
7. Details of relevant areas of expertise (ANNEXURE-3);
8. Details of at least five (5) completed/ ongoing assignments in DRM and allied areas during the last five years, each having a value above INR 25,00,000/-, supported by copies of work orders/ contracts and completion/ client certificates or other documentary evidence indicating the project value, scope, period and status (ANNEXURE-4).
9. Supporting work orders/contracts;
10. Completion certificates/client certificates, wherever available;
11. Details of assignments undertaken for Government Departments/ PSUs/ Public Sector organisations (ANNEXURE-5);
12. Details of key technical personnel (ANNEXURE-6);
13. CVs of key experts;
14. Details of relevant technical resources, software, equipment and facilities (ANNEXURE-7 & 8);
15. Audited financial statements for the immediately preceding three financial years and a Chartered Accountant's certificate confirming the annual turnover (ANNEXURE-9);
16. Declaration regarding non-blacklisting (ANNEXURE-10);
17. Declaration regarding conflict of interest (ANNEXURE-11);

18. Declaration regarding correctness of information (ANNEXURE-12); and
19. Any other document considered relevant by GIDM.

10. APPLICATION FOR EMPANELMENT

Any eligible agency/organisation having relevant experience, expertise and technical capability in Disaster Risk Management and allied areas may apply for empanelment under this EoI.

The applicant may indicate the areas of expertise and services in which it has demonstrated experience and capability. The information submitted shall be used by GIDM to assess the applicant's suitability and to identify the areas in which the applicant may be considered for future consultancy assignments.

An applicant may indicate one or more areas of expertise. GIDM may consider an applicant for one or more areas based on its demonstrated experience, technical capability and professional resources.

The areas of expertise indicated in this EoI are indicative and not exhaustive. GIDM may consider agencies having expertise in any other relevant or allied area of Disaster Risk Management, Disaster Risk Reduction, Climate Resilience, or related fields.

11. EVALUATION OF APPLICATIONS

The applications received in response to this EoI shall be evaluated by an Empanelment Committee constituted by GIDM.

11.1 Preliminary Scrutiny and Eligibility

The applications received in response to this EoI shall first be examined to determine whether the applicant satisfies the minimum eligibility requirements specified in Section 7 of this EoI and has submitted all the requisite supporting documents.

Only applicants satisfying the minimum eligibility requirements and having submitted the requisite supporting documents shall be considered for detailed technical evaluation.

Failure to meet any mandatory eligibility requirement may result in rejection of the application, and the applicant shall not be considered for further evaluation.

11.2 Technical Evaluation

Eligible applications shall be evaluated on the basis of the applicant's demonstrated experience, technical capability, professional manpower,

institutional capacity, technical resources and expertise in Disaster Risk Management and allied areas.

The broad evaluation framework shall be as follows:

#	Evaluation Parameter	Maximum Marks
1	Relevant experience and number of completed/ongoing assignments in Disaster Risk Management and allied areas	25
2	Availability and qualifications of key technical professionals/experts	20
3	Experience with Government Departments / PSUs / Public Sector Organisations / major institutions	5
4	Technical resources and capabilities, including relevant software, modelling tools, GIS platforms, laboratories, field equipment and other facilities	5
5	Research, publications, innovation, technical certifications/accreditations and other relevant professional credentials	5
Total		60

11.3 Shortlisting and Final Ranking

The technical evaluation shall carry a maximum of 60 marks. Applicants securing 60% or above, i.e. 36 marks or more out of 60, shall be shortlisted for the presentation/interview stage.

The presentation/interview shall carry a maximum of 40 marks. Applicants securing 60% or above, i.e. 24 marks or more out of 40, shall qualify for final ranking.

The final ranking shall be based on the combined score out of 100 marks obtained by the applicant in the technical evaluation and presentation/interview.

GIDM reserves the right to prescribe additional or specific requirements for any particular consultancy assignment, depending upon its nature, complexity, technical requirements and value.

12. DUE DILIGENCE AND PRESENTATION

GIDM may, wherever considered necessary:

- Seek clarification or additional information;
- Verify documents, credentials and claims submitted by the applicant;
- Contact previous clients or referees;
- Call the applicant for a technical presentation;
- Interact with proposed key experts;
- Verify technical infrastructure, resources and facilities;
- Undertake site visits; or
- Carry out any other appropriate due diligence.

Failure to provide satisfactory clarification or documentary evidence, or any discrepancy found during verification, may result in **rejection of the application or cancellation of empanelment**, as applicable.

Submission of an application shall be deemed to constitute consent by the applicant to such verification by GIDM.

13. STAGE-I: TECHNICAL EMPANELMENT

Based on the evaluation, GIDM may prepare a panel of technically suitable agencies/organisations having demonstrated expertise in Disaster Risk Management and allied areas.

The areas of expertise indicated in this EoI are indicative and not exhaustive. An agency may be considered for one or more areas based on its demonstrated expertise and experience.

Empanelment shall be based on the overall technical suitability of the applicant and shall not constitute any certification, accreditation, approval or recommendation of the agency by GIDM or the Government of Gujarat.

14. VALIDITY OF EMPANELMENT

The empanelment shall ordinarily remain valid for a period of **three years** from the date of empanelment, unless otherwise specified by GIDM. During the validity period, GIDM may:

- Extend or modify the validity period;
- Review the empanelled agencies;
- Add new agencies;
- Remove or suspend agencies;
- Modify or add areas of expertise; or
- Reopen the empanelment process,

as may be considered necessary and in accordance with applicable rules and procedures.

15. NO ASSURANCE OF CONSULTANCY WORK

Empanelment shall **not create any right, claim, interest or entitlement** in favour of any empanelled agency for award of any consultancy assignment. There shall be:

- No minimum assured work;
- No assured revenue;
- No assured number of assignments;
- No assured frequency of engagement; and
- No financial commitment by GIDM merely by virtue of empanelment.

GIDM shall have complete discretion to decide whether a particular consultancy requirement is to be undertaken through an empanelled agency, another agency, institution, expert or any other permissible mechanism.

The provisions relating to **no commitment, entitlement or use of empanelment** specified elsewhere in this EoI shall also apply.

16. STAGE-II: PROJECT-SPECIFIC SELECTION

Whenever a consultancy or advisory requirement arises, GIDM may, at its discretion, select any suitable agency from the empanelled agencies based on the requirements of the particular assignment.

GIDM may seek proposals, presentations or any other information from the selected empanelled agency, as considered necessary.

Empanelment shall not confer any right, preference or assurance of selection or award of any consultancy assignment. GIDM shall have full discretion to select any empanelled agency for a particular assignment based on its suitability, relevant experience, expertise and other requirements of the assignment.

17. PROJECT-SPECIFIC ELIGIBILITY

GIDM may prescribe additional or enhanced eligibility and technical requirements for individual consultancy assignments, wherever necessary.

Such requirements may include specific experience, specialised technical expertise, qualified professionals, modelling or software capabilities, comparable assignments, sectoral experience or demonstrated experience with Government agencies.

The requirements shall be specified in the project-specific RFP/Request for Proposal/Terms of Reference or other applicable document.

18. PERFORMANCE OF EMPANELLED AGENCIES

The performance of empanelled agencies engaged for specific assignments may be considered by GIDM for future engagements.

In case of unsatisfactory performance, GIDM may take appropriate action, including suspension or removal of the agency from the empanelled panel, in accordance with applicable procedures.

19. CONFLICT OF INTEREST

The applicant shall disclose any actual, potential or perceived conflict of interest.

An agency shall not accept an assignment where its existing interests, assignments or relationships may compromise its independence, objectivity or ability to perform the assignment impartially.

GIDM may reject an application or discontinue an engagement where a conflict of interest is established.

20. CONFIDENTIALITY

The empanelled agency shall maintain strict confidentiality regarding all data, maps, reports, technical information, Government information, stakeholder information, digital information and other material received or generated during an assignment.

No such information shall be disclosed, reproduced, published, transferred or shared with any third party without the prior written permission of GIDM or the concerned authority, as applicable.

The confidentiality obligations shall continue to apply even after completion or termination of the assignment, as specified in the project-specific agreement.

21. INTELLECTUAL PROPERTY AND OWNERSHIP

Unless otherwise specified in the project-specific agreement, all project-specific reports, maps, databases, models, drawings, datasets, technical documents, software/configurations and other deliverables prepared under an assignment shall be owned by GIDM or the concerned client, as specified in the agreement.

The specific terms relating to intellectual property rights, use, reproduction, publication and transfer shall be defined in the project-specific agreement/work order.

22. QUALITY ASSURANCE

The empanelled agency shall be responsible for ensuring the technical quality, reliability and accuracy of its deliverables. GIDM may require, wherever considered necessary:

- Peer review;
- Independent validation;
- Field verification;
- Technical review;
- Expert review; or
- Third-party validation.

23. USE OF SUB-CONSULTANTS / EXPERTS

The use of sub-consultants or external experts shall require prior approval of GIDM, wherever specified in the project-specific agreement.

The empanelled agency shall remain fully responsible for the quality, confidentiality and performance of all work undertaken by its approved sub-consultants or external experts.

24. PROFESSIONAL FEES

No financial proposal shall ordinarily be required at the Stage-I empanelment stage.

Professional fees, reimbursable expenses and other financial terms shall be determined assignment-wise at Stage-II, as may be decided by GIDM, and shall be governed by the applicable work order, consultancy agreement or other terms specified for the assignment.

25. GIDM'S RIGHTS

GIDM reserves the right to:

- Accept or reject any or all applications;
- Empanel or not empanel any applicant;
- Seek additional information or clarification;
- Verify credentials and documents;
- Conduct due diligence;
- Add, modify or remove areas of expertise;
- Add, suspend or remove empanelled agencies;
- Review or modify the empanelment period;
- Invite applications afresh;
- Cancel or withdraw the EoI;
- Not invite an empanelled agency for any particular assignment;
- Invite agencies or institutions from outside the panel, wherever considered appropriate; and
- Adopt any other appropriate course of action in accordance with applicable rules and in the interest of GIDM.

No applicant or empanelled agency shall have any claim for compensation or damages arising from any such action or decision of GIDM.

26. VALIDITY OF EoI APPLICATION

The EoI application submitted by the applicant shall remain valid for **180 days from the last date of submission**, unless otherwise specified by GIDM.

27. COST OF PREPARATION OF EoI

All costs associated with the preparation and submission of the EoI, including costs of meetings, presentations, documentation and any other related expenditure, shall be borne entirely by the applicant.

GIDM shall not be responsible for any such expenditure.

28. FALSE INFORMATION

If any information furnished by the applicant is subsequently found to be false, incorrect, incomplete or misleading, GIDM may:

- Reject the application;
- Cancel the empanelment;
- Terminate an ongoing assignment;
- Recover or forfeit applicable amounts/security, wherever applicable; and
- Take such other action as may be permissible under applicable rules.

29. IMPORTANT DATES

Particular	Date
Publication of EoI	17/10/2026
Last date for submission of EoI	07/11/2026
Presentation, if required	To be communicated separately
Declaration of empanelled agencies	To be communicated separately

30. SUBMISSION OF EoI

The EoI, along with all requisite enclosures, shall be submitted **in a sealed envelope, along with one soft copy of the complete EoI in a pen drive**, through **Speed Post, Registered Post (A/D) or courier service**.

Submission through any other mode shall not be accepted or considered. The EoI must be **received at the designated address of GIDM on or before the prescribed date and time**. GIDM shall not be responsible for any delay, loss or non-receipt of the EoI during transit

The application shall be clearly marked:

“EXPRESSION OF INTEREST FOR EMPANELMENT OF EXPERT AGENCIES / ORGANISATIONS FOR PROVIDING TECHNICAL AND PROFESSIONAL CONSULTANCY SUPPORT IN DISASTER RISK MANAGEMENT AND ALLIED AREAS”

Address:

The Director General
Gujarat Institute of Disaster Management (GIDM)
B/h Pandit Deendayal Energy University,
Raisan Village, Gandhinagar – 382007, Gujarat.

Email: info-gidm@gujarat.gov.in & rspm1-gidm@gujarat.gov.in

Website: <https://gidm.gujarat.gov.in/>

ANNEXURE-1

Applicants Expression of Interest

(To be submitted on the letter head of the organization)

To,

Director General
Gujarat Institute of Disaster Management (GIDM)
B/h PDEU, Raysan, Koba-Gandhinagar Highway
Gandhinagar-382007, Gujarat

Subject: Submission of Expression of Interest for Empanelment of Expert Agencies / Organisations for Providing Technical and Professional Consultancy Support in Disaster Risk Management and Allied Areas

Sir/Madam,

In response to the invitation for the Expression of Interest (EOI) published on <https://gidm.gujarat.gov.in/en> for the above purpose, we would like to express interest to for the empanelment with GIDM for providing technical and profession consultancy support in Disaster Risk Management and Allied Areas.

We are enclosing 2 sets of the documents requested from Anexure-1 to Anexure-13 along with the relevant enclosures in sealed envelopes and one soft copy (In pen drive). All the documents have been duly signed and stamped.

Date: _____

Place: _____

(Signature of the applicant)

For, _____

[Name & Designation of the applicant]

Seal of the organization

ANNEXURE-2

Organization Details

S.No.	Particular	Details
1	Name of Organisation	
2	Legal Status	
3	Year of Establishment	
4	Registration No.	
5	Registered Office	
6	Operational Office(s)	
7	PAN	
8	GST No.	
9	Website	
10	Name of Authorised Representative	
11	Designation	
12	Telephone	
13	Email	
14	Address of Office within Gujarat State (if any)	
15	Whether the firm has been blacklisted by any central Govt/State Govt/PSU/Govt. bodies/Autonomous? If Yes, Details thereof	

Enclose:

1. Copy of certificate of Incorporation in respect of serial no. 4
2. Copy of Articles of Association in respect of serial no. 2
3. Copy of PAN in respect of serial no. 7
4. Copy of GST Certificate in respect of serial no. 8
5. Undertaking in respect of serial no. 15 as per Annexure-10

ANNEXURE-3 AREAS OF EXPERTISE

The applicant may indicate the area(s) in which it has demonstrated expertise and experience.

#	Indicative Area of Expertise	Applicant's Area of Expertise (Yes/No)
1	Disaster Risk Assessment & Multi-Hazard Risk Assessment	
2	Disaster Risk Management Planning	
3	Flood Risk, Hydrological/Hydraulic Modelling & Forecasting	
4	Climate Risk & Resilience	
5	GIS, Remote Sensing & Geospatial Technologies	
6	Earthquake, Seismic Risk & Structural Safety	
7	Cyclone, Coastal & Hydro-meteorological Risk	
8	Industrial, Chemical & Technological Disaster Risk	
9	Fire, Life Safety & Emergency Preparedness	
10	Critical Infrastructure & Infrastructure Resilience	
11	Urban Resilience & Risk-Informed Development	
12	Emergency Management, EOC & Contingency Planning	
13	Post-Disaster Assessment, Recovery & Reconstruction	
14	Digital Technologies, AI, DSS & Early Warning	
15	Community Resilience, Research, Policy & Knowledge Management	
16	Other Allied/Specialised Areas	

Note: The above areas are **indicative and not exhaustive**. Applicants may indicate any other relevant or allied area in which they possess demonstrated expertise.

ANNEXURE-4 ORGANISATIONAL EXPERIENCE

#	Client	Assignment Title	Area of Expertise (As per annexure-3)	Year	Contract Value	Status	Attach work order/ completion certificate	Attach final product of the project if available

ANNEXURE-5

EXPERIENCE IN GOVERNMENT / PUBLIC SECTOR ASSIGNMENTS

#	Client	Assignment	Scope	Year	Value	Completion Status	Attach work order/ completion certificate	Attach final product of the project if available

ANNEXURE-6

DETAILS OF KEY PROFESSIONALS

#	Name	Qualification	Designation	Area of Expertise	Total Experience	Relevant Experience

Detailed CVs of key professionals shall be enclosed separately.

ANNEXURE-7

TECHNICAL RESOURCES AND CAPABILITIES

The applicant shall provide details of relevant technical resources and capabilities, wherever applicable, including:

- Software and modelling tools;
- GIS and geospatial platforms;
- Laboratories and field equipment;
- Data processing facilities;
- Simulation and analytical tools;
- Digital platforms and systems;
- Technical databases; and
- Other specialised infrastructure and resources.

#	Resource / Facility	Description	Ownership / Access	Relevant Application

Annexure-8

REASEARCH, INNOVATION & PROFESSIONAL CREDENTIALS

#	Category	Title	Brief Description & Relevance to the Assignment	Issuing / Publishing / Recognizing Organization	Year	Attach Documentary Evidence / Reference
1	Research / Study					
2	Publication					
3	Innovation / Patent / IPR					
4	Technical Certification					
5	Accreditation					
6	Award / Professional Recognition					
7	Other Relevant Credential					

ANNEXURE-9

FINANCIAL CAPACITY

Financial Year	Annual Turnover (₹)
2023-24	
2024-25	
2025-26	

Minimum requirement: Annual turnover of **₹1,00,00,000/- [Rupees One Crore Only]** in each of the above three financial years.

Audited financial statements and/or a certificate from a Chartered Accountant confirming the annual turnover shall be enclosed.

ANNEXURE-10
DECLARATION OF NON-BLACKLISTING
(To be submitted on the letter head of the organization)

I/We hereby declare that the organisation has not been blacklisted, debarred or declared ineligible by any Central Government, State Government, Government Agency, Public Sector Undertaking, Autonomous Body or Statutory Authority as on the date of submission of this EoI.

I/We further declare that no material information relating to any such action has been withheld.

If the above declaration is found to be incorrect, GIDM shall have the right to reject the application, cancel the empanelment and take appropriate action in accordance with applicable rules.

Place:

Date:

Signature: _____

Name: _____

Designation: _____

Organisation: _____

Seal:

ANNEXURE-11
DECLARATION OF CONFLICT OF INTEREST
(To be submitted on the letter head of the organization)

I/We hereby declare that:

1. The organisation does not have any conflict of interest that would prevent it from providing independent and objective professional services to GIDM.
2. We shall disclose any actual, potential or perceived conflict of interest immediately upon becoming aware of the same.
3. We shall comply with all conflict-of-interest requirements specified by GIDM for individual assignments.

Place:

Date:

Signature: _____

Name: _____

Designation: _____

Organisation: _____

Seal:

ANNEXURE-12 UNDERTAKING

(To be submitted on the letter head of the organization)

I/We hereby certify and undertake that:

1. All information submitted in this EoI is true, complete and correct.
2. The organisation possesses the expertise, experience and resources indicated in this application.
3. All documents submitted are authentic and valid.
4. The organisation understands that empanelment does not guarantee or create any right or entitlement to receive consultancy work.
5. The organisation shall not represent its empanelment as a Government approval, certification, accreditation, recommendation or guarantee of work.
6. The organisation shall not use its empanelment with GIDM for claiming eligibility or entitlement for work from any other Government Department, Government Office or organisation.
7. The organisation shall comply with the terms and conditions of this EoI.
8. The organisation shall comply with the requirements of any project-specific consultancy agreement or work order.
9. The organisation shall maintain confidentiality of information received from GIDM or the concerned client.
10. The organisation shall disclose any conflict of interest.
11. GIDM may verify the information, documents and credentials submitted by the organisation.
12. We understand that empanelment does not constitute any commitment or financial obligation on the part of GIDM.

Place:

Date:

Signature: _____

Name: _____

Designation: _____

Organisation: _____

Seal:

ANNEXURE-13 CHECKLIST OF DOCUMENTS

#	Document	Submitted (Yes/No) & Pg. No.
1	Covering Letter	
2	Registration/Incorporation Certificate	
3	Organisation Profile	
4	PAN	
5	GST Registration, wherever applicable	
6	Details of Areas of Expertise	
7	Details of Completed/Ongoing Assignments	
8	Work Orders/Contracts/Completion Certificates	
9	Government/PSU Experience	
10	Key Personnel Details	
11	CVs of Key Experts	
12	Technical Resources/Infrastructure	
13	Financial Statements/CA Certificate	
14	Non-Blacklisting Declaration	
15	Conflict of Interest Declaration	
16	Undertaking	
17	Other Supporting Documents	